**IT Applications, Unit 4**

**Ch Developing a solution using spreadsheet software, p 213-**

Case Study: Point Pleasant Social Service Program – organisational outline and current practice

**Creating a solution using a spreadsheet:**

1. **List some things to consider when creating the spreadsheet.**
2. What is the process for illustrating to clients that their needs have been met?

**Testing the solution**

1. List the typical spreadsheet features to test.
2. When should the test data been generated?
3. What is user acceptance testing?
4. How is this testing carried out?

**User documentation**

1. What does the documentation process involve?
2. How is user documentation now created?

**Evaluating a spreadsheet solution**

1. What is the purpose of evaluation?
2. The evaluation strategy is broken down into 2 activities. What are these 2 activities?
3. List the steps undertaken in the process to report on the extent to which the solution meets the requirements of the user/client.